TENDER DOCUMENT FOR

Construction of Office & Workshop Building for Urmul Natural Dyeing Cluster
Bajju, Bikaner District

Urmul Natural Dyeing Cluster
Urmul Trust
A project in partnership of IMEDF & Ministry of MSME, GoI

Dated: 20th February, 2021
20th February, 2021

Tender document number: Urmul/NDU/2020-21/3/1

Notice Inviting Tender (NIT) for General Contracting services including Civil, Electrical & Wooden work for office and workshop building at Urmul Natural Dyeing Cluster, Bajju village, Bikaner District (Rajasthan)

I. Urmul Trust plans to procure the services of an experienced & registered general contracting firm, to construct the building as per the plans & drawings provided by architects for the project.

II. Through this NIT and its related annexes, Urmul Trust Invites proposal in specific format fulfilling the requirements as defined in these documents.

III. In order to prepare a responsive proposal, you must carefully review, and understand the contents of this document.

1. This letter and the included Proposal Instruction Sheet (PIS)
2. Introduction & Scope of Work
3. General Conditions of contract
4. Proposal Format
5. Selection of Proposal
6. Annexures

Ramesh Saran,
Secretary – Urmul Trust

NIT_Urmul Natural Dyeing Unit_Bajju
Tender document number: Urmul/NDU/2020-21/3/1
## 1. PROPOSAL INSTRUCTION SHEET (PIS)

<table>
<thead>
<tr>
<th>Submission Deadline</th>
<th>Date and Time: <strong>18 March 2021; 05.00 pm</strong>; City and Country: Bikaner, India</th>
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</thead>
<tbody>
<tr>
<td>Tender details</td>
<td>Tender type – Open tender, publicly circulated through website and digital media. A non-refundable fee of INR 3000 is applicable. The fee is to be paid through cheque in favour of <strong>Urmul Rural Health Research &amp; Development Trust</strong></td>
</tr>
</tbody>
</table>
|                     | **For Wire transfer** - Bank Name: AXIS BANK  
Saving Account Number: 920010033626860  
Account Name: Urmul Rural Health Research & Development Trust  
IFSC Code-UTIB0003669; Branch- Samta Nagar Bikaner |
| Earnest Money Deposit | 5% of the proposed cost of the contract as refundable EMD in favour of **Urmul Rural Health Research & Development Trust**. Failed bidders shall be refunded within 20 days. Successful bidder shall submit the Performance Guarantee by Bank, as detailed. |
| Manner of Submission | Personal Delivery: In a sealed envelope containing two individual packs of Technical & Financial proposal, sealed separately.  
Courier Mail/ Registered Mail: In a sealed envelope containing two individual packs of Technical & Financial proposal, sealed separately.  
Electronic submission of Proposal: Password protected files of Financial & Technical proposals submitted as attachments with the cover email. Password must only be provided to Head, Procurement, at the time of tender opening on designated date, by the representative present physically or virtually.  
Address for submission: Urmul Natural Dyeing Cluster, Urmul Trust, Near Roadways Bus Stand, Bikaner, 334001, Rajasthan; email: procurement@urmul.org |
| Timeline            | Four months from the date of LOI |
| Contact address for requesting clarifications | Requests for clarification shall be submitted 7 days before the deadline for submission of the proposal. Requests for clarification should be addressed to the e-mail address: procurement@urmul.org. Proposers must not communicate with any other personnel of Urmul Trust regarding this PIC. |
1.1 PRE-QUALIFICATION CRITERIA:

The intending Bidder should fulfill the following minimum pre-qualifying criteria

- **Turnover:** Average Financial Turnover during the last three years should be at least Rs.150 lakhs.

- **Similar works mean:** Establish prior experience of general construction of all types including industrial, commercial and residential civil work. LOI / WO and/or relevant Completion certificate or any other documents to substantiate the work.

- **Profitability:** The applicant should be a profit (net) making firm and should not have incurred any loss in the last 2 (two) financial years or any three out of last five years ending 31st March, 2020 duly certified by Chartered Accountant.

- **GST & Sale Tax Registration:** Bidder must have valid GST, ITR and other mandatory government registration. Copy of PAN, PF, VAT and Service Tax Registration certificate, to be submitted.

- **Liquidity capacity of the bidder:** The bidder must be able to demonstrate enough cash flows for implementing the project in time, through a self-declaration establishing enough cash flows.

- **Team Experience:** The Agency must have at least one qualified and experienced graduate, Civil engineer with three years’ experience and at least 5 experienced Supervisors to look after the work.

- Urmul Trust may appoint **Third Party Inspection** for quality of material, checking of bills construction quality.

- Urmul Trust reserve the **right to reject** any or all applications without assigning any reason thereof.
# 1.2 Submission Checklist

For submissions by courier/mail:

<table>
<thead>
<tr>
<th>Outer envelope containing the following forms:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Cover Letter</td>
</tr>
<tr>
<td>• Technical Proposal including all the support documents (plans, illustrations etc), all the relevant proof of pre-qualification/eligibility</td>
</tr>
<tr>
<td>• Financial Proposal duly signed and password protected</td>
</tr>
<tr>
<td>• Signed and Stamped Tender document (all pages)</td>
</tr>
</tbody>
</table>

For email submissions:

Technical Proposal PDF sent to the technical e-mail address specified in the Invitation Letter includes:

| • Cover letter |
| • Financial Proposal duly signed and password protected |
| • Password protected Technical Proposals including all the support documents (plans, illustrations etc), all the relevant proof of pre-qualification/eligibility |
| • Scanned - signed and Stamped Tender document (all pages) |

Please check-off to confirm the below:

THE GENERAL CONDITIONS OF THE CONTRACT HAVE BEEN READ, UNDERSTOOD, DULY REVIEWED BY A LEGAL ENTITY FOR MY ORGANIZATION’S ABILITY TO COMPLY AND ACCEPT ALL TERMS.

Signed and Stamped by the Bidder
2. INTRODUCTION

A. About the project

Urmul Trust is promoting the development of Urmul Natural Dyeing Cluster in the western Rajasthan district of Bikaner, with the support of IMEDF, New Delhi, and Desert Resource Centre. The grant for the entire intervention is coming from Ministry of MSME under its SFURTI scheme. The objective of this three-year programme is to:

A. Supplementing the incomes earned by 500+ artisans through organized production of high value handmade nautical artefacts.

B. Setting up of a state of craft facility for the processing, value addition and premium marketing of handmade products to create jobs and boost local economic development.

C. Develop necessary institutional and governance support systems for facilitating the organized, holistic and sustainable development of the cluster.

Through this proposal, Urmul Trust, seeks an experienced technical consultant/consulting firm to provide consulting services of range - collectively represented as **Technical framework for the Natural Dyeing Unit**. Details of the same as mentioned in the sections further.

B. About Urmul Trust

In the last 35 years, Urmul ecosystem has worked in the desert region of Rajasthan, on a wide range of socio-economic development themes driven by partnerships. These partnerships are with communities, changemakers, facilitating agencies, governments and other stakeholders. Urmul Trust works on participatory, lasting, cost effective and high impact interventions covering a wide range of themes, and addressing 13 SDGs. Teams at Urmul have managed large-scale interventions on livelihoods – farm & non-farm, education, health, girl child, NRM and disaster mitigation. Spread in three verticals - capabilities, rights, and, social businesses - our work reaches out to over 2000 villages.
C. Scope of Work

Project Details

Construction of a Common Facility Centre building at the Urmul campus in Bajju. The proposed Common Facility Centre (CFC) shall include administrative unit, design unit, dyeing unit, warehousing facility along with a training Centre. A total built area of 5000 sq. ft is envisioned shall include (not exhaustively) the following:

1. Multipurpose administrative block for office, design and production teams. A working space for 35-50 artisans and process managers.
2. A dyeing unit block for various dyeing purposes like dye concentrate making, dyeing area, block-dyeing hall
3. Storage area for different storage functions of the CFC
4. Training centre block
5. Guest rooms for outstation trainers, practitioner
6. Utilities space

Package of Services required:

Urmul Trust is looking for a "turnkey" approach, where the general contractor firm shall implement the entire project from start till the completion.

Site Location

Urmul campus
Near Grid sub-station, Bajju village, Bikaner, Rajasthan
3. GENERAL CONDITIONS OF CONTRACT

3.1 GENERAL

The Contract means the documents forming the tender and acceptance thereof and the agreement executed between the competent person on behalf of Urmul Trust and the contractor, together with the documents referred to therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Architect-in-Charge and all these documents taken together, shall be deemed to form one contract and shall be complementary to one another.

Urmul Trust, hereinafter called ‘Urmul proposes to get the works executed as mentioned in the Contract.

The work will be executed as per drawings “GOOD FOR CONSTRUCTION”, annexed in the tender documents.

In the contract, the following expressions shall, unless the context otherwise requires, have the meaning, hereby respectively assigned to them.

3.2 DEFINITIONS

ARCHITECT-IN-CHARGE means the PROJECT MANAGER of Urmul who shall supervise and be in-charge of the work from time to time.

WORKS OR WORK: The expression works or work shall unless there besomthing either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or additional.

CONTRACTOR means the individual, firm or company, whether incorporated or not, undertaking the works and shall include the legal representative of such individual or the persons composing such firm or company, or the successors of such firm or company and the permitted assignees of such individual, firm or company.

DRAWINGS mean the drawings referred to in the Bill of Quantities, specifications and any modifications of such drawings or such other drawings as may from time to time be furnished or approved by NPCC in consultation with the Client.
SITE means the lands and other places on, under, in or through which the works are to be executed or carried out and any other lands or places provided by NPCC or used for the purpose of the agreement.

APPROVAL means approved in writing including subsequent written confirmation of previous verbal approval.

WRITING means any manuscript typed written or printed statement under or over signature and/or seal as the case may be.

MONTH means English Calendar month ‘Day’ means a Calendar day of 24 Hrs each.

CONTRACT VALUE means the sum for which the tender is accepted as per the letter of intent.

LANGUAGE: All documents and correspondence in respect of this contract shall be in English Language.

BILL OF QUANTITIES or SCHEDULE OF QUANTITIES means the priced and completed Bill of Quantities or Schedule of Quantities forming part of the tender.

TENDER means the Contractor’s priced offer to NPCC for the execution and completion of the work and the remedying of any defects therein in accordance with the provisions of the Contract, as accepted by the Letter of Intent or Award letter. The word TENDER is synonymous with Bid and the word TENDER DOCUMENTS with “Bidding Documents” or “offer documents”.

The headings in the clauses/conditions of tender documents is for convenience only and shall not be used for interpretation of the clause/condition.

Words imparting the singular meaning only also include the plurals and vice versa where the context requires. Words imparting persons or parties shall include firms, companies and other organizations having legal capacities.
3.3 SITE VISIT AND COLLECTING LOCAL INFORMATION

Before tendering, the tenderer is advised to visit the site, its surroundings to assess and satisfy themselves about the local conditions such as the working and other constraints at site, approach to the site, availability of water & power supply, application of taxes, cess duties and levies as applicable, nature of ground, soil and sub-soil condition, underground water table level, accommodations they may require etc., river regime, river water levels, other details of river, streams & any other relevant information required by them to execute complete scope of work.

The tenderer may obtain all necessary information as to risks, weather conditions, contingencies & other circumstances (insurgencies etc.), which may influence or affect their tender prices. Tenderer shall be deemed to have considered site conditions whether he has inspected it or not and to have satisfied himself in all respect before quoting his rate and no claim or extra charges whatsoever in this regard shall be entertained / payable by the Urmul at a later date.

3.4 HANDING OVER & CLEARING OF SITE

The efforts will be made by the Urmul to handover the site to the Contractor free of encumbrances. However, in case of any delay in handing over of the site to the Contractor, the Urmul shall only consider suitable extension of time for the execution of the work. It should be clearly understood that Urmul shall not consider any revision in contract price or any other compensation whatsoever viz. towards idleness of Contractor’s labour, equipment etc.

The Contractor shall be responsible for removal of all over-ground and under-ground structures (permanent, semi-permanent and temporary) and constructions from the site. The cost to be incurred in this regard shall be deemed to be included in the quoted rate of Bill of Quantities items and contractor shall not be entitled for any extra payment whatsoever, in this regard. The contractor, if required, shall demolish old structures on the proposed site, properly.

The useful material obtained from demolition of structures & services shall be the property of Urmul and these materials shall be stacked in workmanship like at the place specified by the Architect-in-charge.
3.5 SCOPE OF WORK

The scope of work covered in this tender shall be as per the Bill of Quantities, specifications, drawings, instructions, orders issued to the contractor from time to time during the work. The drawings for this work, which may be referred for tendering, provide general idea only about the work to be performed under the scope of this contract. These may not be the final drawings and may not indicate the full range of the work under the scope of this contract.

Drawings released as “GOOD FOR CONSTRUCTION” from time to time by the Architect-in-charge of Urmul and according be executed according to any additions/ modifications/ alterations/ deletions made from time to time, as required by any other drawing that would be issued to the contractor progressively during execution of work.

It shall be the responsibility of the contractor to incorporate the changes that may be in this scope of work, envisaged at the time of tendering and as actually required to be executed.

The quantities of various items as entered in the “BILL OF QUANTITIES” are indicative only and may vary depending upon the actual requirement. The contractor shall be bound to carry out and complete the stipulated work irrespective of the variation in individual items specified in the bill of quantities.

3.6 VALIDITY OF TENDER

The tender for the works shall remain open for acceptance for a period if Seven days (7 days) from the date of opening of Price Bid of tenders. The earnest money will be forfeited without prejudice to any right or remedy, in case the contractor withdraws his tender during the validity period or in case he changes his offer to his benefits, which are not acceptable to Urmul. The validity period may be extended on mutual consent.

3.7 ACCEPTANCE OF TENDER

Urmul reserves to itself the authority to reject any or all the tenders received without assigning any reason. The acceptance of a tender shall be effective w.e.f. the date on which the Letter of Intent of acceptance of the tender is put in the communication by the Urmul. Urmul also reserves the right to Split the work among
two or more parties at lowest negotiated rate without assigning any reason thereof. The contractor is bound to accept the portion of work as offered by Urmul after split up at the quoted/negotiated rates.

3.8 EARNEST MONEY DEPOSIT

Earnest Money Deposit of amount equivalent to 5% of the proposed contract value, required to be submitted along with the tender shall be in the form of online wire transfer, Demand Draft, Cheque at place as mentioned in “NIT/ Instructions to Tenderer” in favour of Urmul Rural Health Research & Development Trust from any Nationalized Bank of India. The EMD shall be valid for 150 days (One hundred fifty Days) from last day of submission of Tender.

EMD shall accompany the offer and placed in the sealed envelope cover of the offer as detailed in the Instruction to tenderer. Any tender not accompanied with the requisite Earnest Money Deposit along with Letter of Acceptance shall be rejected and such tenderer(s) will not be allowed to attend the opening of bids. Conditional tenders will be summarily rejected.

The EMD of all unsuccessful tenderers will be returned within twenty-five (25) days of the Award of the Contract to successful bidder. EMD of successful tenderer shall be refunded after submission of Performance Guarantee by him. No interest shall be payable by Urmul on the said amount covered under EMD/Other security documents.

Once the tenderer has given an unconditional acceptance to the tender conditions in its entirety, he is not permitted to put any remark(s)/conditions(s) (except unconditional rebate on price, if any) in/ along- with the tender.

3.9 Performance Guarantee

The successful bidder shall within Fifteen (15) days of the acceptance of the LOI, execute a Performance Bank Guarantee as per contract, from a scheduled commercial Bank, for an amount equivalent to the 5% of the accepted contract value, which shall be kept valid for the entire period of work and shall be refunded to the contractor, two months after the successful completion and issuance of completion certificate. The EMD of the successful bidder shall be retained by Urmul until the Performance Bank Guarantee is submitted. The Performance Bank Guarantee of the
successful Bidder will be invoked and forfeited if he fails to comply with any of the conditions of the contract. The contractor shall from time to time, at the request of Urmul shall suitably extend the validity of the performance guarantee as may from time to time be required by Urmul.

The Contractor may also choose to get the Performance Guarantee deducted from each milestone linked payment made in favour of the Contractor by Urmul Trust. In this case the same percentage of 5% amount shall be deducted and be paid two months from the date of completion certificate and the final handover. A formal request in writing, shall be made by Contractor for the same post receiving the Lol from Urmul.

3.10 Machinery and site management

All expenses towards mobilisation at site and de-mobilization including bringing in equipment, work force, materials, dismantling the equipment’s, clearing the site etc. shall be deemed to be included in prices quoted and no separate payment on account of such expenses shall be entertained.

It shall be the responsibility of the Contractor to provide, operate and maintain all the necessary construction equipment, scaffoldings and safety, gadget, lifting tackles, tools and appliances to perform the work in a workman like and efficient manner and complete all jobs as per the specifications and within the schedule time of completion of work. Further, contractor shall also be responsible for obtaining temporary electric and water connection for all purposes. The contractor shall also make standby arrangement for water & electricity to ensure un-interrupted supply.

3.11 Material Management

The procurement and supply in sequence and at the appropriate time of all materials and consumable shall be entirely the contractor’s responsibilities and their rates for execution of work shall be inclusive of supply of all these items.
3.12 INCOME TAX DEDUCTION

Income tax deductions shall be made from all payments made to the contractor including advances against work done, as per the rules and regulations in force, in accordance with the Income Tax Act prevailing from time to time.

3.13 RATES TO BE FIRM

The item rates quoted by the tenderer shall be firm and fixed for the entire period of completion and till handing over of the work. No revision to Percentage rates or any escalation shall be allowed on account of any increase in prices of materials, labour, POL and Overheads etc or any other statutory increase during the entire contract period or extended contract period.

The rates and prices given in the bill of quantities are for completed and finished items of works and complete in all respects. It will be deemed to include all constructional plant, labour, supervision, materials, transport, all temporary works, erection, maintenance, contractor’s profit and establishment/overheads, together with preparation of designs & drawings pertaining to casting yard, shop drawing, fabrication drawing (if required), staging form work, stacking yard, etc. all general risk, taxes, royalty, duties, cess, octroi and other levies, insurance liabilities and obligations set out or implied in the tender documents and contract.

Unless otherwise specified in the Bill of Quantities (BOQ), the contractor has to make his own arrangement for dewatering/bailing out of water, effluent including strutting, shoring etc at every stage of work wherever required including working under foul condition as per direction of Engineer-in-Charge at his own cost and the contractor shall not be entitled for any extra payment, whatsoever, in this regard.

3.14 ESCALATION/PRICE VARIATION

No claim on account of any price variation/Escalation on whatsoever ground shall be entertained at any stage of works. All item rates as per Bill of Quantities (BOQ) quoted by Contractor shall be firm and fixed for entire contract period as well as extended period for completion of the works. No escalation/price variation clause shall be applicable on this contract.
3.15 OBSERVANCE OF LABOUR LAWS

The contractor shall be fully responsible for observance of all labour laws applicable including local law and other laws applicable in this matter and shall indemnify and keep indemnified Urmul (including its sister concerns, and other stakeholders) Technical Agency, Architect, Nodal Agency), against effects or non-observance of any such laws. The contractor shall be liable to make payments to all its employees, workers and sun-contractors and make compliance with labour laws.

If Urmul (including its sister concerns) or any other stakeholder involved with the project (Technical Agency, Architect, Nodal Agency) is held liable to pay contributions under legislation of Govt or Court decision in respect of the employee of the contractor, then the contractor would be liable to reimburse the amount of such payments, and/or same shall be deducted from the payments, security deposits,

3.16 Preventing Child Labour

The contractor shall also abide by the provision of the child labour (Prohibition and Regulation) Act. 1986 and amended from time to time. Any failure to fulfill this requirement shall attract the penal provisions of this contract arising out the resultant for non-execution of the work before the commencement of work.

No labour below the age of 18 years shall be employed on the work.

3.17 TECHNICAL STAFF FOR WORK

The contractor shall employ at his cost the adequate number of technical staff during the execution of this work depending upon the requirement of work The contractor shall not be entitled for any extra payment in this regard. The technical staff should be available at site, whenever required by Urmul to take instructions.

The work under this contract shall be carried out as per BOQ cum rate schedule. In case the description /specification as per BOQ are found to be incomplete. PWD specifications shall be followed. Quantities mentioned in the rate schedule are approx. only and liable for variation due to change of scope of work/variation in schedule of quantities, changes in design etc. The tenderers shall undertake to execute actual
quantities as per advise of architect-in-charge and accordingly the final contract price shall be worked out on the basis of quantities actually executed at site in payments will also be regulated for the same. The quantities indicated against each item may vary to any extent and no compensation will be payable in variation of individual quantity to the extent sanction is available.

3.18 ALTERATION IN SPECIFICATION, DESIGN & DRAWING

The Architect-in-Charge shall have power to make any alterations in, omissions from, additions to or substitutions for, the original specifications, drawings, designs and instructions that may appear to him to be necessary during the progress of the work, and the contractor shall carry out the work in accordance with any instructions which may be given to him in writing signed by the Architect-in-Charge and such alterations, omissions, additions, or substitutions shall not invalidate the contract and any altered, additional or substituted work which the contractor may be directed to do in the manner above specified as part of the work shall be carried out by the contractor on the same conditions in all respects on which he agreed to do the main work. The time for the completion of the work shall be extended in the proportion that the altered, additional or substituted work bears to the original contract work, and the certificate of the Architect-in-Charge shall be conclusive as to such proportion. Over and above this, a further period to the extent of 25 percent of such extension shall be allowed to the contractor. The rates for such additional, altered or substituted work under this clause shall be worked out in accordance with the following provisions in their respective order:

The rates for the additional, altered or substituted work are specified in the contract for the work, the contractor is bound to carry out the additional, altered or substituted work at the same rates as are specified in the contract for the work.

If the rates for the additional, altered or substituted work are not specifically provided in the contract for the work, the rates will be derived from the rates for a nearest similar item of work as are specified in the contract for the work. In case of composite tenders where two or more schedule of quantities/bill of quantities form part of the contract, the rates shall be derived from the nearest similar item in the schedule of quantities/bill of quantities of the particular part of work in which the deviation is involved failing that from the lowest of the nearest similar item in other schedule of quantity. The opinion of the Architect-in-Charge as to whether or not the rate can be
reasonably so derived from the item in this contract will be final and binding on the contractor.

If the altered, additional or substituted work includes any work for which no rate is specified in the contract for the work and which cannot be derived in the manner specified in sub para (i) and (ii) from the similar class of work in the contract then such work shall be carried out at the rates entered in the Schedule of rates (PDW- Bikaner Circle) plus the percentage above or below to the quoted rates.

If the rates for the altered, additional or substituted work cannot be determined in the manner specified in sub-clauses (i) to (iii) above, then the contractor shall, within 7 days of the date of receipt of order to carry out the work, inform the Architect-in-Charge of the rate which it is his intention to charge for such class of work, supported by analysis of the rate or rates claimed, and the Architect-in-Charge shall determine the rate or rates on the basis of prevailing market rates of the material, Labour, T&P etc. plus 10% (Ten percent) to cover the contractor's supervision, overheads and profit and pay the contractor accordingly. The opinion of the Architect-in-Charge as to the current market rates of materials and quantum of labour involved per unit of measurements will be final and binding on the contractor.

However, the Architect-in-Charge, by notice in writing, will be at liberty to cancel his order to carry out such class of work and arrange to carry it out in such manner as he may consider advisable. But under no circumstances, the contractor shall suspend the work on the plea of non-settlement of rates of items falling under the clause.

3.19 JURIDICTION

The Indian Laws shall govern this contract for the time being in force. The agreement shall be executed at Bikaner on non-judicial stamp paper purchased in Bikaner and the Courts at Bikaner alone will have jurisdiction to deal with matters arising there from, to the exclusion of all other courts.

3.20 CONTRACT AGREEMENT

The Contractor shall enter into a Contract Agreement with the Urmul within 7 days from the date of receipt of Letter of Intent or within such extended time, as may be granted by the Urmul. The cost of stamp papers, stamp duty, registration, if applicable on the contract, shall be borne by the Contractor. In case, the contractor does not sign
the agreement as above or start the work within 7 days of the receipt of letter of intent, his earnest money is liable to be forfeited and letter of intent consequently will stand withdrawn.

3.21 Payments as per GCC conditions

1. The rate quoted by the contractor shall be including all the applicable taxes. The taxes should be mentioned separately in the quotation as per the applicable rates.

2. This will be a Performance-based-payment contract. Tranches of the payment shall be divided linked with various milestones mutually developed by the contracting agency and the contractor selected (having received the LoI).

3. There shall be no advance issued whatsoever.

4. Proper bills duly approved by the Project Manager, shall be submitted to Urmul Trust office for processing.

3.22 Query Addressal

Each bidder shall carefully examine Bidding Documents and all Addenda or other revisions and thoroughly familiarize himself with the detailed requirements prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omission from Bidding Documents, or should he be in doubt as to their meaning, he shall, at once, and in any event not later than seven (7) days prior to bid date, notify the procurement team at Urmul Trust, who will send written addenda to all bidders. All addenda sent to bidders will become a part of the Contract Documents. All questions during the bid period shall be directed in writing to Mr. Rampal Bishnoi, Head – Procurement Committee, procurement@urmul.org.
4. Proposal format:

There will be two part to the proposal. A technical and a financial proposal must be submitted separately. Both should be submitted separately duly signed off by bidder.

Part a: Technical Proposal

1. **Provide the following information:**
   - Legal Name of Firm/Consultant including complete address
   - Two contact persons including mobile number, emails and Tax registration (PAN, GST)
   - Team members and leader profile
   - Details of the previous three years of revenue

2. **Provide a General Statement of Qualifications that responds to the project background information given above.**

3. **For your last three projects, provide the following:**
   - Name of project
   - Client contact
   - Total project budget
   - Project completion certificate

4. **Self-declaration establishing liquidity of the firm**
Part b: Financial Proposal

Please provide the line-item wise costs estimates for the detailed items as annexed in annexure I.

Refer to the annexure II – plans and drawings.
5. Selection of Proposal:

Urmul Trust reserves the right to reject any and/or all Proposals when such rejection is in the interest of the project and the organisation to reject Proposal of Bidder who has not met the prerequisites of the bid proposal, who has previously failed to perform properly or complete on time contracts of a similar nature; and to reject proposal of Bidder who is, in the opinion of the selection committee, in a position to perform the contract. Urmul Trust also reserves the right to waive any information and technicalities in bidding.

Contract will be awarded on the basis of three factors which are described below. Each factor will be rated and the contract will be awarded (unless all bids are rejected), under normal circumstances, to the bidder receiving the highest number of points. Points will be awarded for Bid Proposals exceeding the minimum standards as described in Bidder’s Pre-Qualifications. Urmul Trust selection committee reserves the right, however, to award contract to its best interest.

Price = 60 Points. The highest number of points in this category will be given to the lowest responsible bid price.

Capacity = 20 Points. Points will be awarded on the basis of prior experience in performing similar work produced in each of the previous three years; technical and financial resources involved; record of the past job performance.

Prior Experience = 20 points for the prior experience delivering similar assignments.
5. Annexures

Annexure 1 - Material Estimate

<table>
<thead>
<tr>
<th>Natural Dyeing Unit Material and costs estimates</th>
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<tbody>
<tr>
<td>Material</td>
</tr>
<tr>
<td>SUBSTRUCTURE</td>
</tr>
<tr>
<td>1a</td>
</tr>
<tr>
<td>1b</td>
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<tr>
<td>1c</td>
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</tbody>
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SUPERSTRUCTURE

<table>
<thead>
<tr>
<th>Ground floor</th>
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<tbody>
<tr>
<td>1.1</td>
</tr>
<tr>
<td>1.2</td>
</tr>
</tbody>
</table>
### First floor

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td><strong>Brick wall</strong> masonry 9&quot; thk in superstructure with both sides in plumb and with mortar of ratio 1:4 (1 cement, 4 coarse sand). Exterior surface of masonry with 1:3 (1 cement, 3 fine sand) cement mortar pointing. Including scaffolding, if required. (Costs for both Fly ash and regular A-grade bricks to be provided)</td>
<td>2,855</td>
<td>Cft</td>
</tr>
<tr>
<td>2.2</td>
<td><strong>Brick wall</strong> masonry 6&quot; thk in superstructure with both sides in plumb and with mortar of ratio 1:4 (1 cement, 4 coarse sand). Exterior surface of masonry with 1:3 (1 cement, 3 fine sand) cement mortar pointing. Including scaffolding, if required. (Costs for both Fly ash and regular A-grade bricks to be provided)</td>
<td>1228</td>
<td>Cft</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th><strong>Reinforced Cement Concrete</strong> (cast insitu) Mix design to be from approved engineering institute / laboratory and verified by Clients/Architect/PMC.</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4.0</td>
<td>Providing, mixing and placing in position cast insitu concrete confirming to M-20 of approved design of IS 456, as per the specifications and the drawings using 20mm and down graded coarse aggregates in all categories of Cast in situ works, for all position including using plasticizer of Pidilite/approved make 250 ml / bag as per approved mix design precast cover blocks of approved make pumping vibrating, compacting, curing, hacking the surface to receive plaster complete, inclusive of all centering and shuttering work, reinforcement labour/materials and as directed by Engineer in charge (Reinforcement to be paid separately) The rates are applicable to any height and level and any shape, slope size and depth and for all structures above or below ground. The rates should be applicable for all shapes sizes including dome, arches, vaults and curved profiles for foundation, &amp; superstructure and water retaining structures.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plinth Beam</td>
<td></td>
<td>1200</td>
<td>Cft</td>
</tr>
<tr>
<td>First floor tie beam</td>
<td></td>
<td>1200</td>
<td>Cft</td>
</tr>
<tr>
<td>Roof top Beams</td>
<td></td>
<td>1800</td>
<td>Cft</td>
</tr>
<tr>
<td>Staircase</td>
<td></td>
<td>150</td>
<td>Cft</td>
</tr>
</tbody>
</table>

### Ground and first floor

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1</td>
<td><strong>Internal cement plaster for walls</strong> in a single coat of 12mm thk and ratio 1:4 (1 cement, 4 fine sand), smooth finish.</td>
<td>0</td>
<td>Sft</td>
</tr>
<tr>
<td>5.2</td>
<td><strong>18mm thk External cement plaster</strong> in two coats, under layer 12mm thick cement plaster 1:5 (1 cement, 5 coarse sand) and top layer 6mm thick with cement plaster 1:3 (1 cement, 3 coarse sand) finished with sponge.</td>
<td>4800</td>
<td>Sft</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Quantity</td>
<td>Unit</td>
</tr>
<tr>
<td>---</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------</td>
<td>------</td>
</tr>
<tr>
<td>6.0</td>
<td><strong>Teracota/Brick Jali work</strong> as per shown in details</td>
<td>2000</td>
<td>Sft</td>
</tr>
<tr>
<td>7.1</td>
<td><strong>M.S. Channels</strong> Fabricaion supports for teracota tiles</td>
<td>600</td>
<td>Rft</td>
</tr>
<tr>
<td>7.2</td>
<td><strong>M.S. Gurders</strong> for roofing support</td>
<td>500</td>
<td>Rft</td>
</tr>
<tr>
<td>8.1</td>
<td><strong>Roofing Area</strong> - Local limestone slabs with sand filling and brick bat coba on top. Covered with 2&quot; PCC layer</td>
<td>6000</td>
<td>Sft</td>
</tr>
<tr>
<td>8.2</td>
<td><strong>Brick roofing</strong> (Rohtak dome roofing)</td>
<td>3000</td>
<td>Sft</td>
</tr>
<tr>
<td>9.0</td>
<td><strong>Door Windows</strong> lintel stone slab (5' In length)</td>
<td>400</td>
<td>Rft</td>
</tr>
<tr>
<td>10.1</td>
<td><strong>AGRIBOARD (Strawcture or equivalent make)</strong> false ceiling Area - Agroboard celing board for building</td>
<td>742</td>
<td>Sft</td>
</tr>
<tr>
<td>10.2</td>
<td><strong>Agriboard (Strawcture or equivalent make)</strong> partition walls</td>
<td>1636</td>
<td>Sft</td>
</tr>
<tr>
<td>11.0</td>
<td><strong>Flooring area</strong> Tiles as per clients tile selection</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.1</td>
<td>Indoor tiles/ Cement based terenjo or mosaic flooring</td>
<td>5,700</td>
<td>Sft</td>
</tr>
<tr>
<td>11.2</td>
<td>Outdoor tiles - tile brick or regular brick-based flooring</td>
<td>6200</td>
<td>Sft</td>
</tr>
<tr>
<td>12.0</td>
<td><strong>BULK Brick masonry for staircase, steps, etc. in neatly dressed stones of size as specified in 1:4 cement mortar (1 cement, 4 coarse sand).</strong></td>
<td>800</td>
<td>Cft</td>
</tr>
<tr>
<td>14.0</td>
<td>Toilet &amp; septic tank</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.0</td>
<td>Door &amp; windows (as per the approval)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Doors (Strawcture or equivalent make)**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Width</th>
<th>Height</th>
<th>No.s</th>
</tr>
</thead>
<tbody>
<tr>
<td>D1</td>
<td>Agri-panel two side laminate door (double panel)</td>
<td>4'-0&quot;</td>
<td>8'-0&quot;</td>
<td>21</td>
</tr>
<tr>
<td>D2</td>
<td>Agri-panel two side laminate door (Single panel)</td>
<td>2'-6&quot;</td>
<td>8'-0&quot;</td>
<td>8</td>
</tr>
<tr>
<td>D3</td>
<td>Agri-panel Four panel openable</td>
<td>12'-0&quot;</td>
<td>10'-0&quot;</td>
<td>2</td>
</tr>
<tr>
<td>No.</td>
<td>Description</td>
<td>Width</td>
<td>Height</td>
<td>No. of units</td>
</tr>
<tr>
<td>-----</td>
<td>-------------------------------------------------------</td>
<td>-------</td>
<td>--------</td>
<td>--------------</td>
</tr>
<tr>
<td>W1</td>
<td>Agri-panel Double leaf openable</td>
<td>3'-6&quot;</td>
<td>5'-0&quot;</td>
<td>4</td>
</tr>
<tr>
<td>W2</td>
<td>Agri-panel Double leaf openable (Arch window)</td>
<td>2'-6&quot;</td>
<td>5'-0&quot;</td>
<td>10</td>
</tr>
<tr>
<td>W3</td>
<td>Fix jali Window (Toilet)</td>
<td>2'-6&quot;</td>
<td>2'-0&quot;</td>
<td>6</td>
</tr>
<tr>
<td>W4</td>
<td>Agri-panel Double leaf openable</td>
<td>5'-0&quot;</td>
<td>5'-0&quot;</td>
<td>10</td>
</tr>
<tr>
<td>W5</td>
<td>Arch windows in Agriboard + Jali panel</td>
<td>3'-6&quot;</td>
<td>5'-0&quot;</td>
<td>17</td>
</tr>
<tr>
<td>W6</td>
<td>Jali panel fix windows</td>
<td>5'-6&quot;</td>
<td>10'-0&quot;</td>
<td>7</td>
</tr>
<tr>
<td>W7</td>
<td>Glass+ Aluminum frame fix window (partly openable)</td>
<td>26'-8&quot;</td>
<td>15'-0&quot;</td>
<td>1</td>
</tr>
<tr>
<td>W8</td>
<td>Glass+ Aluminum frame fix window (partly openable)</td>
<td>68'-8&quot;</td>
<td>15'-0&quot;</td>
<td>1</td>
</tr>
</tbody>
</table>

- **Electricity wiring and fittings including utilities & accessories (switched, lights, fans) (Polycab or Havell or equivalent make) (Fans – BLDC fan – Atomberg or equivalent make)**: Lumpsum
- **Plumbing pipes and fixtures (ISI approved make, as approved by Project Manager)**: Lumpsum
- **Overhead water tank for toilet (Thermal efficient, Sintex or equivalent make)**: Lumpsum

**Total Estimated costs**
Annexure II

In the following pages.
General notes:
1. All dimensions and levels are in feet inches unless specified otherwise.
2. The levels are from finished floor.
3. The drawing is to be read and not measured.
4. The drawing is to be read in conjunction with other relevant drawings.
5. The drawing does not provide structural/engg. details.
6. To be read in conjunction with structural/engg. drawings.
7. Any discrepancy noticed has to be immediately brought to the notice of the architect.
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Revision

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<thead>
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<th>No.</th>
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</thead>
</table>

Project title

NATURAL DYEING UNIT

BAJJU

Status

For reference only

Scale

Date

23rd Feb. 2021

Drawn by

Checked by

IK

NATURAL DYEING UNIT
General notes:
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Revision
No. Description Date

Project no. 126_20
Project title NATURAL DYEING UNIT
Sub-title BAJJU

Drawing no. A-SE-03
Status For reference only
Scale 1 : 100
Date 23rd Feb. 2021
Drawn by
Checked by
1. All dimensions and levels are in feet inches unless specified otherwise.
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